



Town of Grafton
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MINUTES
GRAFTON PUBLIC WORKS ADVISORY COMMITTEE
Tuesday, April 2, 2019
Grafton Municipal Center – Conference Room B

A meeting of the Grafton Public Works Advisory Committee was held on April 2, 2019 at 6:00pm in Conference Room B of the Grafton Municipal Center.

Attendees:

Committee Members: John Bechard, Mark Durfee and Patrick O'Connell

Guests: Brian Szczurko (Asst. Town Engineer), Paul Cournoyer (DPW Director), Tim McNerney (Town Administrator) and Chris Caron (Secretary)

The meeting was called to order by Chairman John Bechard at 6:01pm. The following represents the results of the meeting:

New Business:

- **Welcome New Members** – Mr. Bechard opened the meeting by introducing Patrick O'Connell as the newest member of the Public Works Advisory Committee. The Committee looks forward to working with Mr. O'Connell and appreciates his knowledge and participation.
- **2019 Paving Contract Update** – Mr. Szczurko informed the Committee that the paving bids were opened on March 22, 2019. Harshaw/Bevilacqua (a joint venture) was the apparent low bidder. After recording the results, Mr. Szczurko reached out to the three lowest bidders and requested that they submit the necessary documentation in accordance with the new paving specifications. Due diligence is being done and once all the information has been collected and evaluated, a decision will be made. Lastly, Mr. Szczurko informed the Committee that the existing contract with P.J. Keating has been extended through June of 2019.

Old Business:

- **Updates**
 - **Adams Road** – Mr. Szczurko informed the Committee that some of the residents on Adams Road are dissatisfied with the recently installed drainage claiming that an abnormal amount of water from various sources is having damaging effects on their property. The Committee agreed that there appears to be several factors contributing to the issue but also feel strongly that the Town is doing its best to work with the residents in an effort to remedy the situation.
 - **Institute Road** – Mr. Szczurko said that the plan is to start on Institute Road. But before any work commences, cores will be drilled to make sure that the road has a stable base.
- **Update on New DPW Facility** - Mr. Bechard informed the Committee that because of the winter season and the fact that there is more rock at the site than expected, work on the new facility is

running behind. Nevertheless, Mr. Bechard is confident that in 3-4 weeks the project should be moving along at a good pace.

- **Review/Accept Minutes**

- **September 20, 2018** – Mr. Durfee moved that the September 20, 2018 minutes be accepted as written. Mr. Bechard seconded. The motion passed unanimously.
- **October 9, 2018** – Mr. Durfee moved that the October 9, 2018 minutes be accepted as written. Mr. Bechard seconded. The motion passed unanimously.

Adjournment: Having no further business, Mr. O'Connell moved that the meeting be adjourned at 6:40pm. Mr. Durfee seconded. The motion passed unanimously.

Respectfully submitted,



Chris Caron
Recording Secretary